

Professional Job Offer Rejection Letter

Subject: Regarding Your Job Offer

Dear [Hiring Manager's Name],

Thank you very much for offering me the position of [Job Title] at [Company Name]. I truly appreciate the time and effort you invested in the interview process and the offer.

After careful consideration, I have decided to decline the offer. This decision was not easy, as I am impressed with your team and organization.

I wish [Company Name] continued success and hope our paths may cross again in the future.

Sincerely,

[Your Name]

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