

Provisional Labour Appointment Letter

Subject: Provisional Appointment as Labourer

Dear [Employee Name],

We are glad to offer you provisional employment as a Labourer with [Company Name], effective from [Start Date]. This appointment is provisional and subject to the satisfactory completion of background verification and submission of required documents.

During this provisional period, you will be entitled to a salary of [Amount] per month. Your performance and compliance with company policies will be reviewed within [X months] for confirmation of your employment.

We encourage you to perform your duties diligently and responsibly to ensure successful confirmation.

Sincerely,

[Authorized Person Name]

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