

Urgent Labour Appointment Message

Subject: Urgent Appointment Confirmation

Dear [Employee Name],

We are urgently appointing you as a Labourer with immediate effect at [Company Name]. You are requested to report to [Location] on [Date] at [Time].

Your compensation will be [Amount] per day, payable weekly. Further details of your work will be provided upon reporting.

We count on your prompt response and commitment.

Regards,

[Authorized Person Name]

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