

Emotional and Warm Letter for Appointment

Subject: Warm Congratulations on Your New Position

Dear [Recipient Name],

It gives me great pleasure to congratulate you on your appointment as [Position]. Your hard work, commitment, and perseverance have been inspiring to everyone around you.

May this new role bring you joy, challenges, and opportunities to grow further. We are proud of your achievement and wish you continued success.

Warm regards,

[Your Name]

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