

Heartfelt Loan Cancellation Letter Template

Dear [Bank Manager Name],

I am writing to sincerely request the cancellation of my loan account [Loan Account Number] issued on [Date].

Circumstances have changed, and I am unable to proceed with this loan. I am grateful for your support and understanding and hope that the cancellation process can be completed smoothly.

Thank you for your kind consideration.

Warm regards,

[Your Name]

[Contact Details]

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