

Formal Acceptance Letter for Job Offer

Subject: Acceptance of Job Offer

Dear [Hiring Manager Name],

I am writing to formally accept the offer for the position of [Job Title] at [Company Name]. I am grateful for this opportunity and look forward to contributing to the team. As discussed, my start date will be [Start Date].

Thank you for your confidence in my abilities. I am eager to begin this new chapter and collaborate with the team.

Sincerely,

[Your Name]

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