

Formal announcement of new business launch

Subject: Official Announcement of Our New Business Venture

Dear Valued Clients and Partners,

We are delighted to officially announce the launch of our new business, [Business Name], effective from [date]. Our company is dedicated to [briefly state mission or services], and we look forward to serving our community and clients with professionalism and dedication.

Our new office is located at [address], and our website is [website link], where you can find more details about our services and offerings. We believe that our venture will bring innovative solutions and create opportunities for collaboration.

Thank you for your continued support. We look forward to building strong and lasting relationships with you.

Sincerely,

[Your Name]

[Your Position]

Get more templates here:

<https://www.lettersandtemplates.com/letters/new-business-announcement>