

Heartfelt New Employee Welcome Email

Subject: A Warm Welcome to [New Employee's Name]

Dear Team,

We are thrilled to welcome [New Employee's First Name] to the [Company Name] family!

[He/She/They] will be joining us as a [Job Title] starting on [Start Date]. Beyond professional skills, [New Employee's First Name] brings great energy, enthusiasm, and a positive outlook that we are sure will inspire all of us.

Let's extend our warmest greetings and make [New Employee's First Name] feel at home right away. Together, we will achieve even greater things.

Warm regards,

[Your Name]

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