

Sad and Heartfelt Email for Not Joining After Acceptance

Subject: Withdrawal from Job Acceptance

Dear [Hiring Manager's Name],

It is with a heavy heart that I must withdraw my acceptance of the [Position Name] at [Company Name]. Recent personal circumstances prevent me from committing to the role at this time.

I sincerely apologize for any inconvenience this may cause and truly appreciate the opportunity and the confidence you placed in me.

Thank you for your understanding.

Kind regards,

[Your Name]

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