

Provisional Agreement Request

Subject: Provisional Notice for Party Wall Agreement

Dear [Neighbor's Name],

This letter serves as a provisional notice of my intention to undertake building work at [address].

At this stage, I am still in the planning process, but as the works may involve the shared wall, I wanted to inform you early.

Once my final plans are ready, I will provide detailed drawings, a timeline, and a surveyor's report if necessary. In the meantime, I'd be grateful if you could keep this in mind so we can work together smoothly when the time comes.

Kind regards,

[Your Name]

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