

Happy Corporate Social Responsibility Request

Subject: Payment Authorization - Annual Charity Contribution ǒŸŽ‰

Dear Finance Committee,

I'm excited to submit our annual charitable contribution request! This year, we're supporting the Local Children's Hospital Foundation with a \$10,000 donation as part of our corporate social responsibility initiative.

This contribution will fund their new pediatric wing and bring smiles to countless children and families. Our employees have been incredibly enthusiastic about this cause, and it perfectly aligns with our company values of community support and making a positive impact.

The donation is tax-deductible and will be featured in our annual CSR report. Let's continue making our community a better place!

With joy and gratitude,

Jennifer Martinez

Corporate Affairs Manager

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