

Professional Probation Confirmation Email

Subject: Probation Confirmation

Dear [Employee Name],

We are happy to confirm that your probation period with [Company Name] has been successfully completed. Your work performance and dedication have met our expectations, and you are now a confirmed member of our team.

Please continue your excellent work, and do not hesitate to reach out with any questions regarding your permanent role.

Best regards,

[HR Manager Name]

[Company Name]

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