

Time-sensitive product inquiry

Subject: Urgent Inquiry About Immediate Purchase

Dear [Supplier's Name],

I am contacting you regarding the urgent procurement of [Product Name]. Our requirement is immediate, and we are seeking suppliers who can fulfill and deliver within [specific timeframe, e.g., 7 days].

Please provide the following at the earliest:

- Availability of stock
- Fastest shipping option
- Price quotation including expedited delivery costs
- Payment method for urgent transactions

Your prompt reply will greatly assist us in addressing our critical operational needs.

Best regards,

[Your Name]

[Your Company]

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