

Personal/home service confirmation

Subject: Confirming Your Quote for [Service Type]

Hi [Service Provider],

Thanks for coming by and providing the quote for [service description] at my home. I'm happy to confirm that I'd like to move forward with your services.

Here's what we agreed on:

- Service: [Detailed description]
- Date/Time: [When service will be performed]
- Cost: \$[Amount]
- Payment: [Payment method and timing]
- Materials: [Who provides what]

I appreciate your professionalism and the detailed explanation you provided. Please let me know what preparation I need to do before you arrive.

Looking forward to getting this project completed!

Best,

[Your Name]

[Your Address]

[Phone Number]

Get more templates here: <https://www.lettersandtemplates.com/letters/quotation-confirmation-letter>