

Heartfelt, Personal Reference Letter

Dear Admissions Committee,

It is with great pleasure that I write to recommend [Employee Name] for admission to [University Name]. Over the course of [Employee Name]'s tenure at [Company Name], I have had the privilege of witnessing their remarkable growth, commitment, and dedication.

Their curiosity, drive for excellence, and interpersonal skills make them uniquely suited for rigorous academic pursuits. I am confident that [Employee Name] will bring the same passion and diligence to your university as they have demonstrated in our workplace.

With the highest regard,

[Your Name]

[Your Position]

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