

Formal recommendation for internship candidate

Subject: Internship Reference for [Applicant Name]

Dear [Hiring Manager/Internship Coordinator],

I am writing to recommend [Applicant Name] for the [Internship Position] at your organization. As [Applicant Name]'s [Professor/Supervisor] during [Course/Project], I have seen their exceptional ability to learn quickly, work collaboratively, and apply knowledge effectively.

Their initiative, problem-solving skills, and dedication make them an excellent candidate for this internship, and I am confident they will excel in the role.

Sincerely,

[Your Name]

[Title/Position]

[Institution/Company]

[Contact Information]

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