## Politely decline invitation but express gratitude

Subject: Thank You for Your Invitation

Dear [Host Name],

I am grateful for your kind invitation to [Event Name] on [Date]. Unfortunately, I will not be able to attend due to prior commitments. I truly appreciate the invitation and hope the event is a great success.

Thank you again for thinking of me.

Warm regards,

[Your Name]

## Get more templates here:

https://www.lettersandtemplates.com/letters/reply-and-thank-you-for-invitation