

Request for academic reference letter from employer

Dear [Employer Name],

I am applying to [University/Program Name] and would be honored if you could provide an academic-style reference letter reflecting my professional experience at [Company Name].

Your insight into my skills, work ethic, and accomplishments will significantly strengthen my application. Please let me know if you need any further information.

Thank you very much for your support.

Sincerely,

[Your Name]

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