

Apologetic and Emotional Reschedule Email

Subject: Apology and Request to Reschedule Interview

Dear [Interviewer's Name],

I deeply regret to inform you that I will be unable to attend my scheduled interview for [Position Name] on [Date]. An unforeseen personal matter has arisen that requires my immediate attention. I sincerely apologize for any inconvenience caused and hope we can reschedule the interview at a time convenient for you. I am available on [Provide alternative dates/times] and will be grateful for your kind consideration.

Thank you for your understanding and patience.

Warm regards,

[Your Name]

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