

Conditional Offer Revocation

Subject: Provisional Revocation of Offer

Dear [Candidate Name],

We are contacting you regarding the job offer for [Position Name] dated [Offer Date]. Due to [Reason], we are temporarily rescinding the offer pending final review of internal circumstances.

We will notify you promptly if the offer can be reinstated. Thank you for your patience and understanding.

Sincerely,

[Your Name]

[Title]

[Company Name]

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