

Provisional Resume Acknowledgement Letter

Subject: Resume Submission Acknowledged

Dear [Applicant Name],

This is to acknowledge receipt of your resume for the [Job Title] role. Your application is currently under preliminary review, and further assessment will determine suitability for the next stage of the recruitment process.

We will notify you with updates as soon as possible.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

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