

Apology Letter for Not Joining Company

Dear _____,

Thank you very much for the job offer letter.

I am glad and honored that you've accepted me for the [project manager] position. However, please accept my apology for not being able to join your company because [some reason]. I regret any inconvenience resulting from my decision.

I hope to join your team sometime in the future should the opportunity arise. Please keep me updated on similar vacancies.

Best Regards

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