Provisional / Tentative Dispute Letter

Subject: Provisional Dispute of Alleged Debt

Dear [Collection Agency Name],

I am writing to inform you that I am currently disputing the debt referenced in your notice dated [Date]. I request that you provide validation documents for account [Account Number] at your earliest convenience.

Please consider this a provisional dispute, and cease collection activities until the debt is verified. Sincerely,

[Your Name]

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