Preliminary Appreciation Email for Early Contributions

Subject: Early Recognition of Your Efforts

Hi [Recipient Name],

I wanted to acknowledge your contributions to [specific project/task] early on. Your efforts have already made a noticeable positive impact.

Thank you for your dedication, and I look forward to seeing your continued excellence.

Best,

[Your Name]

Get more templates here:

https://www.lettersandtemplates.com/letters/sample-letter-of-appreciation-for-service