

## Heartfelt Sample Speech for Introducing a Guest Speaker

Good [morning/afternoon/evening],

It is a sincere honor to introduce our guest speaker, [Guest Name]. Over the years, [he/she/they] has touched countless lives through [work/achievements], and we are fortunate to have [him/her/them] with us today.

[Guest Name] will share insights on [topic] that I believe will leave a lasting impact on all of us.

Please join me in giving a warm and heartfelt welcome to [Guest Name].

**Get more templates here:**

<https://www.lettersandtemplates.com/letters/sample-speech-for-introducing-a-guest-speaker>