

Graduate Research Assistantship Approval Email

Subject: Graduate Research Assistantship Award - [Academic Year]

Dear [Student Name],

I am pleased to inform you that you have been selected for a Graduate Research Assistantship position in the [Department Name] for the [Academic Year] academic year. This prestigious appointment comes with a full scholarship package.

Your research proposal on [Research Topic] and your strong academic background in [Field of Study] made you an ideal candidate for this position. You will be working under the supervision of Professor [Supervisor Name] on [Project Description].

Your assistantship package includes:

- Full tuition waiver for [Number] credit hours per semester
- Monthly stipend of \$[Amount] for [Duration]
- Health insurance coverage
- Access to research facilities and resources

In exchange, you will be expected to dedicate [Number] hours per week to research activities, assist with undergraduate courses as needed, and maintain a minimum GPA of [Required GPA]. You are also expected to present your research findings at [Conference/Symposium] and contribute to scholarly publications.

This is an excellent opportunity to advance your academic career while gaining valuable research experience. Please confirm your acceptance by [Date] and contact [Contact Person] to discuss your research schedule and responsibilities.

Congratulations on this achievement!

Dr. [Name]

Graduate Program Director

[Department Name]

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