Formal Inquiry Letter

Subject: Request for Scholarship Information

To Whom It May Concern,

I am writing to formally request information regarding scholarship programs available at [Institution Name] for the upcoming academic term. Kindly provide details on eligibility requirements, application procedures, and deadlines.

Your assistance in this matter will be greatly appreciated.

Yours faithfully,

[Your Name]

Get more templates here: https://www.lettersandtemplates.com/letters/scholarship-inquiry-letter