

Provisional Admission Request Letter

Subject: Provisional Admission Request for [Child's Name]

Dear [Principal's Name],

I am writing to request provisional admission for my child, [Child's Name], in [Class/Grade], pending completion of formal documentation. We hope to confirm enrollment once the remaining requirements are met.

Thank you for considering this request.

Sincerely,

[Your Name]

[Contact Information]

[Date]

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