

Conditional Acceptance Letter

Subject: Conditional Acceptance to [School Name]

Dear [Student Name / Parent Name],

We are pleased to offer conditional acceptance to [Student Name] for [Grade/Course].

Please ensure the submission of the following documents by [Deadline]:

- Academic transcripts
- Health and immunization records
- Signed enrollment agreement

Final admission confirmation will be granted upon receipt of these documents. We look forward to having [Student Name] join our school community.

Sincerely,

[Admissions Officer Name]

[School Name]

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