

Leave Application for Bereavement

Subject: Leave Request Due to Family Bereavement

Dear Principal,

I am writing to inform you with a heavy heart that my family has experienced a loss. Due to this bereavement, my child, [Student's Name], in [Class/Grade], will not be able to attend school from [Start Date] to [End Date].

We request your understanding and support during this difficult time. We will make arrangements for [Student's Name] to catch up on missed lessons.

With regards,

[Parent's Name]

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