

Emergency Short Notice Resignation Letter

Subject: Immediate Resignation Due to Emergency

Dear [Manager's Name],

I am writing to tender my resignation from [Company Name], effective immediately due to an urgent personal emergency. I regret any inconvenience this sudden notice may cause.

I will provide all necessary documentation and assist remotely if possible to facilitate a smooth transition. I truly appreciate the opportunities I have had here and thank you for your understanding.

Sincerely,

[Your Name]

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