Conditional Short Sale Approval Letter

Subject: Conditional Approval of Short Sale

Dear [Recipient Name],

This letter serves as confirmation that your request for a short sale at [Property Address] has been conditionally approved. The approval is subject to the following conditions:

- 1. Submission of all outstanding financial documents.
- 2. Verification of listed property details.
- 3. Confirmation of buyer financing.

Upon meeting these conditions, we will proceed with final approval and instruct all parties accordingly.

Sincerely,

[Sender Name]

[Title/Organization]

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