

Career Advancement Letter

Dear [Manager's Name],

I am submitting my resignation from [Company Name], effective [Last Working Day], as I have accepted a new opportunity for career growth.

I appreciate the experience and knowledge gained during my tenure. I am committed to facilitating a smooth transition.

Sincerely,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/simple-resignation-letter-format>