

Formal Academic Sponsorship Approval

Subject: Formal Acceptance of Educational Sponsorship Partnership

Dear [Sponsor Representative],

The [Institution Name] Board of Directors has unanimously approved your scholarship sponsorship proposal totaling \$[Amount] over [time period]. We are honored to establish the [Sponsor Name] Scholarship Fund.

This endowment will provide annual scholarships of \$[Amount] to [number] deserving students majoring in [field of study]. Selection criteria will include academic excellence, financial need, and demonstrated commitment to [relevant values/goals].

Our obligations under this partnership include:

- Annual scholarship recipient recognition ceremony
- Detailed academic progress reports for scholarship recipients
- Named recognition on our donor wall and scholarship materials
- Annual impact assessment demonstrating educational outcomes

The first scholarship awards will be presented at our Spring 2024 ceremony. We will coordinate with your team regarding attendance and speaking opportunities.

Your investment in education creates ripple effects that extend far beyond individual students to benefit entire communities and industries.

Respectfully,

[Your Name]

[Title]

[Institution Name]

[Official Contact Information]

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