

Polite yet emotional cancellation

Subject: Request to Cancel Subscription

Dear [Service Provider's Name],

With some reluctance, I am requesting the cancellation of my subscription with [Service/Company Name], effective [Date]. I have truly enjoyed the service, but due to personal financial constraints, I am unable to continue at this time.

Please stop future payments and confirm the final closure of my account. I look forward to re-subscribing when circumstances allow.

Thank you for your service and support.

Warm regards,

[Your Full Name]

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