

Formal Farewell Letter

Subject: Farewell and Gratitude

Dear Parents,

As the academic year comes to a close, I want to take a moment to express my heartfelt gratitude for the support and encouragement you have extended throughout my tenure as your child's teacher. It has been an honor to guide and witness the growth of your children over the past year. I will be moving on to pursue new opportunities, but I will always cherish the wonderful memories and relationships built within this classroom. Thank you for trusting me with your children and for being wonderful partners in their education.

Warm regards,

[Your Name]

[Grade/Class]

[School Name]

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