

Letter proposing teaming before formal proposal submission

Subject: Pre-Proposal Teaming Agreement

Dear [Recipient Name],

We would like to establish a teaming agreement with [Recipient Company] in anticipation of submitting a joint proposal for [Opportunity/Project]. The intent is to outline preliminary collaboration, resource sharing, and joint planning.

We hope to schedule a meeting to discuss the specifics and formalize the agreement.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

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