

Official Letter for Professional Job Referral Thanks

Subject: Appreciation for Job Referral

Dear [Recommender Name],

I am writing to sincerely thank you for referring me to the [Position Name] at [Company Name]. Your recommendation played a pivotal role in this process, and I am truly grateful for your support and confidence in my abilities.

Thank you for taking the time to assist me in this important step of my career.

Sincerely,

[Your Name]

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