

Formal Third Party Confirmation Letter

Subject: Confirmation of [Specific Matter]

Dear [Recipient Name],

We are writing to confirm on behalf of [Company/Individual Name] regarding [specific matter]. As a third party, we verify that the information provided is accurate and authentic to the best of our knowledge.

Please consider this letter as formal confirmation for your records.

Sincerely,

[Sender Name]

[Title/Position]

[Company Name]

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