

Letter of Credit Amendment Request

Subject: Request for Amendment of Letter of Credit

Dear Sir/Madam,

We refer to Letter of Credit No. LC-789 issued on March 10, 2025, in favor of Star Electronics Ltd.

Due to an update in the contract terms, we kindly request an amendment to extend the validity of the LC by an additional 30 days.

Additionally, we request the shipment terms to be revised from CIF Dubai to FOB Singapore, as mutually agreed with the supplier.

Kindly process the amendment at the earliest and debit the applicable charges to our account number 456789.

Thank you for your continued support.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

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