

Letter of Credit Discrepancy Notification

Subject: Notification of Discrepancies in Letter of Credit Documents

Dear [Supplier's Name],

We have received the documents presented under Letter of Credit No. LC-555. Upon review, we found the following discrepancies:

- Invoice amount does not match the LC value.
- Shipment date exceeds the allowed deadline.

We kindly request you to provide clarification or revised documents at the earliest, as these discrepancies may affect payment processing.

Please treat this as urgent.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

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