

# Transfer Of Guardianship Or Custody Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Subject: Transfer of Guardianship or Custody

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to discuss an important matter concerning the guardianship or custody of [Child's Full Name], who is currently under my care.

As you may be aware, I have been fulfilling the role of [Parent/Guardian's Relationship to Child] for [Child's Full Name] since [Month, Year]. However, due to unforeseen circumstances and changes in our family situation, I find it necessary to transfer the guardianship or custody of [Child's Full Name] to you.

I have carefully considered this decision and believe that you would provide a stable and loving environment for [Child's Full Name]'s continued growth and well-being. I have had the opportunity to observe your relationship with the child, and I am confident that [he/she] will be in good hands under your care.

To proceed with the transfer of guardianship or custody, we will need to follow the legal process and obtain the necessary court approval. I am willing to cooperate fully and provide any required documentation or information to facilitate this transition smoothly.

The well-being of [Child's Full Name] is of utmost importance to me, and I am committed to making

this process as seamless as possible for [him/her]. I am ready to discuss the details of the transfer and answer any questions you may have.

Please let me know your availability so that we can arrange a meeting to discuss the formalities and initiate the necessary legal procedures. I am open to working with your attorney, if applicable, to ensure that all requirements are met.

Thank you for your understanding and willingness to take on this responsibility. I believe that this decision is in the best interest of [Child's Full Name], and I trust that [he/she] will thrive under your care.

If you have any concerns or need additional information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Looking forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature if sending a physical letter]