

Unconfirmed Letter Of Credit

[Your Company Name]

[Your Company Address]

[City, State, ZIP Code]

[Country]

[Email Address]

[Phone Number]

[Date]

[Beneficiary Name]

[Beneficiary Address]

[City, State, ZIP Code]

[Country]

Dear [Beneficiary Name],

Re: Unconfirmed Irrevocable Letter of Credit

We are pleased to inform you that we have opened an Unconfirmed Irrevocable Letter of Credit in your favor in accordance with the terms and conditions specified below:

1. Letter of Credit Number: [LC Number]
2. Date of Issue: [Date of Issue]
3. Expiry Date: [Expiry Date]
4. Applicant: [Applicant's Name]
5. Applicant's Address: [Applicant's Address]
6. Beneficiary: [Beneficiary Name]
7. Beneficiary's Address: [Beneficiary Address]
8. Amount: [Total LC Amount]
9. Currency: [Currency]
10. Partial Shipments: Allowed / Not Allowed (select one)

11. Transshipment: Allowed / Not Allowed (select one)

12. Loading Port: [Loading Port]

13. Discharge Port: [Discharge Port]

14. Description of Goods: [Brief Description of Goods]

15. Shipping Terms: [Shipping Terms]

16. Documents Required:

- [List of Documents Required]

This Unconfirmed Irrevocable Letter of Credit is subject to the Uniform Customs and Practice for Documentary Credits (UCP) 600 revision ICC Publication No. 600, unless otherwise stated.

The Letter of Credit will be payable against the presentation of complying documents at our counter within the validity period mentioned above. The documents must be presented in full conformity with the terms and conditions stipulated in this Letter of Credit.

Please note that this Letter of Credit does not constitute a bank guarantee, and any discrepancies in the documents may lead to the rejection of the payment or the request for an amendment to correct the discrepancies.

Kindly acknowledge receipt of this Letter of Credit and confirm your agreement with the terms and conditions outlined herein.

If you have any questions or require further information, please do not hesitate to contact us.

Thank you for your cooperation.

Yours sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Seal (if applicable)]