

Termination letter citing legal reasons

Subject: Termination of Contract for Compliance Reasons

Dear [Vendor's Name],

This letter serves as formal notification of our decision to terminate the contract dated [contract start date], effective [termination date]. This decision is due to recent compliance and regulatory requirements that prevent us from continuing our engagement with your company.

We kindly request you to finalize all outstanding matters before [deadline] to ensure a smooth closure. Our accounts department will process any legitimate dues without delay.

We appreciate your cooperation in this matter.

Respectfully,

[Your Full Name]

[Your Position]

[Company Name]

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