

Official authorization letter for visiting someone or a place

Subject: Authorization to Visit [Name/Place]

Dear [Recipient Name],

I, [Your Name], hereby authorize [Visitor Name] to visit [Location or Person] on [Date(s)] for the purpose of [Reason for Visit].

Please allow them access and provide any necessary assistance during the visit.

Thank you for your cooperation.

Sincerely,

[Your Name]

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