

Friendly casual message to new hire

Hi [Employee Name],

Welcome aboard! We're really excited to have you join us at [Company Name]. Everyone here is looking forward to working with you and learning from the fresh perspective you bring.

Your first few days might feel like a lot of information, but don't worry—we're all here to help. Feel free to ask questions anytime, and don't hesitate to reach out to me directly.

Glad to have you with us, and let's make this a fun and successful journey together.

Cheers,

[Manager Name]

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